

TONBRIDGE & MALLING BOROUGH COUNCIL

AUDIT COMMITTEE

9 October 2012

Report of the Chief Internal Auditor

Part 1- Public

Matters for Information

1 UPDATE REPORT ON THE WORK OF INTERNAL AUDIT

Summary

This report informs Members of the work carried out by Internal Audit relating to 2011/12 not yet reported on and work completed to date in 2012/13.

1.1 Audit Plan

1.1.1 Members will be aware that the section works to an annual plan. The plan for 2011/12 was agreed at the Audit Committee meeting of 20 June 2011 and the plan for 2012/13 was agreed at the Audit Committee meeting of 10 April 2012.

1.1.2 In order to assist Members in their overview role regular updates of the results of Internal Audit reviews are given. This review includes work that was part of the 2011/12 plan that has not already been reported upon.

1.1.3 In addition there is an update on work from the 2012/13 plan that has been started in Quarters 1 and 2.

1.1.4 The outcome of these reviews is attached as **[Annex 1]**.

1.2 Consultancy Work

1.2.1 Members will recall that some of the resources for Internal Audit are to be used to carry out some consultancy work. The first of these tasks, a review of external printing, has commenced.

1.2.2 This consultancy work will be undertaken in liaison with Management Team and Overview and Scrutiny Committee. The outcomes will be reported through the Overview and Scrutiny Committee.

1.3 Legal Implications

1.3.1 The Council has a legal obligation under the Accounts and Audit (England) Regulations 2011 to undertake an adequate and effective internal audit of its

accounting records and of its system of internal control in accordance with the proper practices in relation to internal control. Previous guidance has identified compliance with the CIPFA Code of Practice for Local Government Audit as fulfilling this requirement.

1.4 Financial and Value for Money Considerations

- 1.4.1 Failure to provide an adequate internal audit could result in a breach of the Accounts and Audit (England) Regulations 2011 with the potential result of additional inspection by external audit or Government intervention for which the authority would have to fund.
- 1.4.2 A sound internal control environment will minimise the risk of fraud and error and reduce the potential cost of such events happening. The internal audit process will also attempt to identify potential efficiency savings as part of its inspection process.

1.5 Risk Assessment

- 1.5.1 As stated above a sound internal control system will contribute to minimising the potential for fraud and error.

Background papers:

contact: David Buckley

Internal Audit Working papers

David Buckley
Chief Internal Auditor

Screening for equality impacts:		
Question	Answer	Explanation of impacts
a. Does the decision being made or recommended through this paper have potential to cause adverse impact or discriminate against different groups in the community?	No	This is an information item, however, all audits are undertaken on an impartial basis.

Screening for equality impacts:		
Question	Answer	Explanation of impacts
b. Does the decision being made or recommended through this paper make a positive contribution to promoting equality?	No	This is an information item.
c. What steps are you taking to mitigate, reduce, avoid or minimise the impacts identified above?		During all audit investigations compliance with policies is considered including Equality and Diversity issues.

In submitting this report, the Chief Officer doing so is confirming that they have given due regard to the equality impacts of the decision being considered, as noted in the table above.